**Job description**

ICON Utility Services is seeking a full-time quality control /quality assurance manager to assist with management of constructing a substation located in San Diego, CA.

***Essential Duties and Responsibilities:***

* Ensure that all construction is built in accordance with the plans, specifications, CPUC code requirements, safety requirements, and good construction practices.
* Evaluate quality of work and report any issues
* Provide technical support to Project Manager
* Establish risk factors, then manage and mitigate them to ensure construction goes smoothly and on schedule
* Obtain all information of daily activities needed for reporting purposes
* Collaborate and provide input/feedback to the Project Manager and client as needed
* Assist in facilitating proactive solutions to any issues, RFIs or questions that arise
* Supervise construction activities to ensure work is being completed safely and to the client’s standards
* Maintain a daily log of personnel onsite
* Control site access as needed
* Follow Company’s processes and procedures and participate in project meetings
* Identify preventative actions for continual improvement and identify cost reduction opportunities
* Assist in the training and support of new employees
* Other responsibilities as assigned

***Qualifications:***

* Substation experience required.
* Bachelor's degree from an accredited vocational or academic institution in the fields of Construction Management, Engineering or Technology; or equivalent in field experience
* Must be proficient in the use of Microsoft Word, PowerPoint and Excel
* Experience with project management tools and systems is a plus
* Demonstrate excellent written and oral communication skills
* Ability to communicate detailed information accurately to our clients
* Demonstrate continuous commitment to safe operations
* Be an active role model and constant resource to the organization
* Ability to think and analyze situations in a fast-paced environment
* Have a valid driver's license and satisfactory driving record

ICON Utility Services is committed to providing equal employment opportunities and as such, employment decisions and actions are made without regard to sex or gender, race, color, religious creed, national origin, ancestry, age, pregnancy, disability, sexual orientation, gender identity or expression, or genetic information. ICON is committed to creating a work environment free from discrimination.

Job Types: Full-time, Contract